

Town of Queensbury Building & Codes

SWIMMING POOL PERMIT APPLICATION

A permit must be obtained before beginning construction

Office Use Only

Received: _____

Tax Map ID: _____

Permit No.: _____

Permit Fee: \$ _____

Site Plan/Variance No.: _____

1. **Date:** _____

2. **Tax Map ID:** _____

3. **Pool Location Address:** _____

4. **Zoning Classification:** _____

5. **Site Plan Review, Variance or Subdivision Approvals (list)** _____

6. **Property Owner:** _____ **Phone:** _____

Mailing Address: _____

City: _____

7. **Contractor's Name:** _____ **Phone:** _____

Mailing Address: _____

City: _____

8. **Contact Person for Building & Code Compliance:** _____ **Phone** _____

ABOVE-GROUND OR INGROUND? _____

SIZE OF POOL: _____

MANUFACTURER: _____

MATERIALS USED IN CONSTRUCTION (CHECK ALL THAT APPLY):

Steel / Vinyl _____ Fiberglass _____ Gunite _____ Poured Concrete _____ Other _____

Declaration: I acknowledge no construction activities shall be commenced prior to issuance of a valid permit. I certify that the application, plans, and supporting materials are a true and complete statement/description of the work proposed, that all work will be performed in accordance with the NY State Building Codes, local building laws and ordinances, and in conformance with local zoning regulations. I acknowledge that I have read the application & plot plan requirements and I or my agents will obtain a certificate of occupancy before use of the pool.

Print Name: _____

Signature: _____

Name / Title

Date _____

Please include two (2) sets of the following documentation and the application fee

1. Swimming Pool Permit Application
2. Plot Plan drawn to scale with the use of a survey map 40 scale-1 inch = 40 feet [engineering scale
 - a. Location of swimming pool
 - b. Indicate location of existing structures and septic system
 - c. Pool should be 10 feet from septic tank, leach field, or seepage pits.
 - d. Show all setback distances from property lines to the pool.
 - e. Indicate proposed fencing for your pool
3. Setback Requirements for Pool Placement:
 - a. Minimum side setback requirement is 10 feet
 - b. Minimum rear setback is 20 feet
 - c. Pools may not be situated in the front or side yard. If this difficulty arises, you may apply for an Area Variance to the Zoning Board of Appeals.

Requirements for Pool during construction:

Section 1228.4 of the NYS Regulations requires swimming pools be enclosed by a temporary enclosure during construction of the pool, and requires the temporary enclosure to be replaced by a permanent enclosure, which complies with all applicable code provisions, within 90 days of issuance of the permit or commencement of construction (See the actual text of Section 1228.4 for more details).

Fencing and/or Lift-Up Ladder Requirements:

1. If an above-ground pool is exactly 48 inches or more above-grade, the pool must be provided with a lift-up type ladder. No fencing is required.
2. If an above-ground pool is less than 48 inches above-grade, the pool must be fenced and meet the NYS Regulations, Appendix G.
3. If you are installing an in-ground pool, the pool must be provided with a fence or enclosure meeting the NYS Regulations, Appendix G: Temporary barrier must be replaced by a permanent pool barrier within either:
 4. 90 days of the date of issuance of the building permit for the installation or construction of the swimming pool; or
 5. 90 days of the date of commencement of the installation or construction of the swimming pool.

The code enforcement official may extend the time period to complete the permanent barrier for good cause, including, but not limited to, adverse weather conditions delaying construction.

Pool Pump Requirements – Time Clocks – (see attachment 1)

Pool pumps must be equipped with time clocks so the pumps can be set to shut off during periods of peak utility electrical demand and set to control the length of time during which the filter runs.

Energy Conservation Construction Code of New York State (ECNYS) part E504 entitled SERVICE WATER HEATING and section E504.3 applicable to swimming pools. Subsection E504.3.3, time clocks, states that time clocks shall be installed so that the pump can be set to run in the off-peak electric demand period and can be set for the minimum time necessary to maintain the water in a clear and sanitary condition in keeping with applicable health standards.

Swimming Pool Alarms-Motion Activated Alarms- (effective 12/14/06):

The New York State Uniform Fire Prevention and Building Code (Executive Law section 378(14)(b) requires any residential or commercial swimming pool constructed or substantially modified after the effective date of 12/14/06, shall be equipped with an acceptable pool alarm capable of detecting a child entering the water and of giving an audible alarm.

Final Inspection Information – Electrical & C/O inspection

You are responsible for scheduling the following: *ELECTRICAL INSPECTION & FINAL CERTIFICATE OF COMPLIANCE INSPECTION

A Final Inspection by the Queensbury Building & Codes Office is required before use of the pool is authorized. The Code Enforcement Officers will look for an approved Electrical Inspection (sticker on the Panel Box) and proper enclosure around the in-ground or above-ground pool or lift-up ladder for above ground pool

*NOTE: The Electrical Inspection is required before the Certificate of Compliance is issued. The Inspectors are contracted through the Town of Queensbury but you are responsible for payment to them directly. Their fee is not part of this application. See Town Forms for list of Electrical Inspectors.

WITHDRAWN PERMITS: 20% of the initial fee is retainable by the Town of Queensbury. No fee is refundable after 1 year from initial application date.

CHANGES TO PLAN: Any changes prior to or during construction will require submittal of amended plans [review and re-approval are necessary].

SAMPLE TIMERS AVAILABLE



Intermatic Timer 110 Volt Plastic Enclosure

Model Number: T101P3

Manufacturer: Intermatic

Price: \$74.95

Description: This heavy duty mechanical time switch is designed for industrial, commercial, and residential applications. This time switch has the highest horsepower ratings in the industry for loads up to 40 amps resistive from 120 to 480 volts providing direct 24 hour time switch control of most loads.

This series provides 1 to 12 "ON/OFF" operations each day with minimum ON/OFF times of 1 hour. All models are equipped with one "ON" and one "OFF" tripper.



Intermatic Timer 220 Volt Metal Enclosure

Model Number: T104R3

Manufacturer: Intermatic

Price: \$84.95

Description: This heavy duty mechanical time switch is designed for industrial, commercial, and residential applications. This time switch has the highest horsepower ratings in the industry for loads up to 40 amps resistive from 120 to 480 volts providing direct 24 hour time switch control of most loads.

This series provides 1 to 12 "ON/OFF" operations each day with minimum ON/OFF times of 1 hour. All models are equipped with one "ON" and one "OFF" tripper.

ELECTRICAL INSPECTORS

The following electrical inspection agencies are **certified** by the Town of Queensbury to perform electrical inspections:

Business	Inspector	Contact Number(s)
Commonwealth Electrical Inspection Services 176 Doe Run Road Manheim, PA 17545	Donald Loveland	800-562-9934
	Ron Mumblo	518-798-0905
Middle Department 143 Troy Schenectady Road Watervliet, NY 12189	Main Office	800-873-6342
	Local Office	800-479-4504 518-273-0862
	Ray Novak	518-369-6614
	Joseph Holmes	518-854-9290
The Inspector, LLC 4755 McConchie Road Galway, NY 12074	Douglas R. Hull	800-487-0535
	Brian D. Sweet	
	David J. Irwin	
Atlantic-Inland Inc. New York 8 Pinewood Road Queensbury, NY 12804 RESIDENTIAL ONLY	Devin Pratt	518-857-6235 dpratt76@gmail.com atlantic-inland.com
Northeast Electrical Inspections, LLC 65 Albermarle Road Scotia, NY 12302 www.neillc.com	Dave Near dave@neillc.com	P: 518-852-0826 F: 518-370-1927
	Steven Reynolds (residential only)	
	Daniel Valls (residential only)	

Please Note: We cannot recommend an inspector.

Please ask your contractor which agency they prefer to inspect their work.