

North Queensbury Wastewater Disposal District #1
Advisory Board Meeting
April 9, 2015, 7-8:30 pm

Advisory Board Members Present: Alan Wrigley, Barbara Simms, Cyndi Didio, Sal Ervolina, Phill Mitchell, John Salvador, Len Simms, Bud Maddocks, Sarah Landers.

Others Attending: John Strough, Tony Metivier, David Decker, Chris Navitsky, Kathy Bozony, Cheryl Baldwin*, Bill Baldwin* Rich Gordon, Carol Collins, Dennis MacElroy.

* Via conference call.

Chairperson's Report

Alan Wrigley reported on the involvement of Advisory Board members in the three alternative on-site wastewater treatment seminars offered by the Town of Lake George. Six members attended the Clarus session; 3 attended the septic inspection training; and 9 attended the Busse session.

Secretary's Report

Barbara Simms is working with the town to make the District information readily available on the town website. The town website will be the single repository for residents to go to for all District related information.

By-laws

Alan Wrigley handed out a proposed draft of the advisory board by-laws outlining how the board will function. Members should review the document and comment to Alan prior to the next meeting on May 27, 2015.

D. Decker - Budget, Data Collection, Procurement

2015 District Budget - The board will need to develop a year 2 budget (2016) by the beginning of August 2015 for recommendation to the Town Board.

Data Collection Timeline - Since residents need to be present for site visits, Dave Decker outlined a proposed three-month period (June/July/August) when site visits will be scheduled on a voluntary basis by residents via an electronic calendaring program* (or telephone for those without computers). Visits will generally be scheduled on Mondays, Wednesdays, Thursdays and 3 Saturdays.

* Dave will make a test version for the board members to try.

The board agreed it would be important to provide residents with details in advance regarding what to expect during the site visit. The information will be discussed at the next meeting.

Dave reviewed the bid process the town must use for soliciting the pump-out contract. Draft bid requirements will be shared with the board for review. The specifications should include sludge-judge evaluation, reduced costs if sludge-judge evaluation does not require pumping, etc.

Other Business

The secretary was asked to compose a letter to be mailed to District #1 residents informing them of the process for scheduling data collection site visits to their properties, updating them on the Advisory Board's activities, and reiterating where District #1 and Advisory board information can always be accessed.