

ADVISORY BOARD MEETING MINUTES

WEDNESDAY, MARCH 8, 2017, 7:00-8:45

Members present: Alan Wrigley, Sal Ervolina, John Salvador, Barbara Simms, Len Simms, Kate McCarthy, Sarah Landers

Other Participants: John Strough, Chris Navitsky, Kathy Bozony, Hal Bain, Tony Metivier

Conference Call Participants: Todd and Megan Bodeau

Update from Chris Navitsky regarding The FUND's grant program

Chris reported that eight projects have been funded for a total of \$81,300. Another three applications are currently in the works. \$54,000 has been budgeted for 2017 applications. There have been some changes to the grant process and funding amounts for projects submitted for consideration after Monday, April 3, 2017. They are as follows:

1. The FUND asks that a **Pre-application meeting** be held before work begins. Contact Chris Navitsky at (518) 668-5913 ext. 301.
2. A signed contractor's contract is to be included as part of the application.
3. 50% of a project's construction and materials cost will be reimbursed up to **a maximum of \$8,000**. As in the past, engineering costs are not eligible.
4. One third of the grant will be awarded when the Grant Approval letter is signed, with two-thirds being awarded at completion.
5. Proof of final completion consists of the sign-off of the engineer with as-built plans of any modifications.

The revised application will be available on The FUND'S web site beginning April 3, 2017.

The Advisory Board supports the changes made to the grant program and is very appreciative of the continuing support of The FUND.

Update from Supervisor Strough

John reported that in light of Dave Decker's arrest on possible financial misconduct charges, he has been meeting with Kate Hogan, and representatives from the NYS Department of State, Comptroller's office. John feels that it will take a couple of months to straighten it all out. He believes that the grant, which has funding earmarked for our wastewater district, is now being administered by Dave Wick. John will contact Dave Wick, inform him of our situation, and ask for any information regarding funds that may still be available for our wastewater district. John will be in touch with Advisory Board members as soon as he gets any information. Work done by Kathy Bozony for our district will be put on hold until we find out the status of any grant money.

The Advisory Board has expressed and continues to have serious concerns regarding the oversight of the fiduciary side of our wastewater district. We

appreciate the efforts being made to identify and procure what money is left in any Watershed Coalition grant for our district, but some attention needs to be paid to what has happened to the funds outlined in the draft budget. If they were spent, where are the payment requests and where is the promised product? Since we have not seen any accounting of Dave's expenditures, we are at a loss to explain and defend our budget.

November Minutes

The minutes were approved as written and will be posted on our web page.

End of Year Report and Goals for 2017

The document was approved as written and will be posted on our web page.

Treasurer's Report

Five district residents applied for and received 50% reimbursement for pump-out expenses in 2016. That leaves \$11,088.63 available to our district. We collected \$4,480 in taxes.

District By-Laws

It was discovered that our By-Laws had not been posted on our web page. Barbara will email a copy of the By-Laws to Advisory Board members and arrange for the document to be added to our web page. Advisory Board members will review the document for discussion at the April meeting.

Transfer Law

Tony Metivier is working on a format for a Town of Queensbury transfer law based on one that has been used by Cayuga County for the past 22 years. Under this law, when a property is being sold, an inspection is carried out at the time of a pump-out, by a certified inspector, and a certificate of compliance is issued. The process is monitored by the realtors and the attorneys involved at the time of sale. This plan will be further discussed at a workshop meeting on Wednesday, March 22, 2017

Updates from Kathy Bozony

Kathy presented three forms for our consideration: an introductory letter to district homeowners, a pre-inspection worksheet that would be completed by a homeowner and returned to the town, and a revised septic hauler worksheet. We will discuss these forms and Kathy's work with the Advisory Board at our April meeting.

Plan to Proceed

Alan presented a plan to be implemented in the next few weeks. A letter will be sent to homeowners whose last septic record, according to the Town of Queensbury, Warren County, and Lake George Park Commission records, was dated 1973. There are approximately 20 homes in this category. The letter asks

homeowners to submit any information they might have more current than 1973 in order to update our records.

Zero Percent Financing and Web Page Reorganization

These items will be added to April's agenda.

We will be charged a nominal fee for the changes we want made to our web page. Advisory Board members should examine our current page before April's meeting and note any desired changes.

Next Meeting

Monday, April 10, 2017, 7pm, Supervisor Strough's Conference Room