

*Town of Queensbury*

**Highway  
Department**

742 Bay Road – Queensbury, NY  
12801

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**David Duell**  
Highway Superintendent  
518-761-8212

**Mark Benware**  
Deputy Highway Superintendent  
518-761-8210

**DRIVEWAY PERMIT**

DATE: \_\_\_\_\_  
APPLICANT NAME: \_\_\_\_\_  
TELEPHONE NO.: \_\_\_\_\_  
ADDRESS TO BE INSPECTED: \_\_\_\_\_  
RETURN ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Applicant must show exact location and width of driveway(s) to be connected to the highway by placing stakes at the specified location.

The Superintendent of Highways of the Town of Queensbury has reviewed this application. The following action has been taken:

- STEP 1:         Preliminary Approval
- NEED:         Slight swale  
                Deep swale  
                Level with the road  
                Level with the top of the paved wing

Size culvert pipe to be used (if necessary)  
 12"    15"    18"    24"    36"

Preliminary inspection completed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Approval by Highway Supt: \_\_\_\_\_ (or) Deputy Supt: \_\_\_\_\_

**Upon completion, please resubmit this approved permit for a final approval.**

STEP 2:         Final Approval    Rejected

Date: \_\_\_\_\_

\_\_\_\_\_  
David Duell, Highway Superintendent

\_\_\_\_\_  
Mark Benware, Deputy Highway Superintendent