

**Tap Application for Water Service**  
**Queensbury Water Department**  
 823 Corinth Road  
 Queensbury, New York 12804  
 518-793-8866 - FAX 518-798-3320  
 Billing/Meters 518-745-5582  
 Wastewater Department 518-745-5589

Acct. # _____	TBB # _____
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Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor's Name \_\_\_\_\_

Size of Service: \_\_\_\_\_

Address: \_\_\_\_\_

Fee Received: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Long: \_\_\_\_\_ Short: \_\_\_\_\_

Location of Service: \_\_\_\_\_

Meter Only: \_\_\_\_\_ Date: \_\_\_\_\_

Between What Two Streets: \_\_\_\_\_

Dedicated Meter: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_

Property Class: \_\_\_\_\_

**PLEASE READ CAREFULLY**

The fee stated in each case will cover the normal cost of the service and meter installation made by the Water Department. The Water Department will perform all work within the Highway Right of Way including excavation and pavement restoration. The applicant is required to install the service line from the property line into the building in compliance with New York State Building Code and the Queensbury Water Department Design and Construction Standards which can be found on our web site at [www.queensbury.net/departments/water](http://www.queensbury.net/departments/water).

1. Service lines shall be type K copper buried at a minimum depth of 5 feet.
2. Once the service line enters the building, you should have in the following order: ball valve, a pressure reducing valve, and at least 12" of copper before any fittings.
3. The curb box valve is the property of the Water Department and shall not be operated by anyone other than the Queensbury Water Department personnel.
4. **All services shall be metered and water service will be billed from time of turn on.**
5. **Meters shall be kept readily accessible to our meter readers.**
6. All service installations must be inspected prior to backfilling. Inspections must be scheduled during normal business hours (7:00 a.m. to 2:30 p.m.).
7. All copper in excess of 60 feet will be billed to applicant.
8. Service lines from the curb box into the house is the customer's responsibility to maintain.
9. It is the customer's responsibility to prevent meters from freezing. The customer will be billed for any damage to the meter and meter accessories.
10. **In the event atypical subsurface conditions are encountered, i.e. rock ledge or high groundwater table, increase costs (additional time for labor and rental equipment) will be the responsibility of the applicant. Water will NOT be turned on until full payment is received by the Water Department.**
11. Applications will not be accepted without the tax map number.
12. If there is an existing well then there must be a physical separation between the well and Town water.

The undersigned agrees to conform to the above conditions pertaining to the installation of service lines.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**ORIGINAL**