

AUTOMOTIVE MECHANIC

GENERAL STATEMENT OF DUTIES: Makes skilled repairs and adjustments to automotive equipment and machinery; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving responsibility for the complete overhaul and repair of a variety of automotive equipment. The work requires a thorough knowledge of the trade. General instructions are received regarding tasks to be performed, but considerable leeway is permitted in planning the details of each assignment. Supervision may be exercised over subordinate employees. Does related work as required.

EXAMPLES OF WORK: (illustrative only)

Performs skilled operations in the repair and overhaul of gasoline and diesel motor equipment, including trucks, tractors, loaders, automobiles, various small equipment or buses;
Repairs ignition systems, transmissions, brake systems, clutches and front and rear axles;
Adjusts connecting rods and bearings;
Adjusts & repairs steering mechanisms, suspension components and aligns wheels;
May diagnose, repair or replace motors, pumps & fuel system parts as needed, as well as generators, carburetors, and shock absorbers;
Makes minor welding repairs to automotive equipment;
Greases vehicles and changes oil and oil filters;
Tunes engine and sets the timing;
Attaches and removes snow plow blades and other auxiliary equipment;
May operate a school bus on an assigned route;
May operate various types of automotive and road construction equipment.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Thorough knowledge of standard automotive repair methods and of the terminology and tools of the trade including necessary scanners and other computer diagnostic programs; demonstrated ability to make difficult repairs to heavy automotive and other mechanical equipment; familiarity with welding techniques; ability to work from plans and specifications and to follow rough draft sketches and oral instructions; ability to effectively work as an individual or as a member of a crew and coordinate efforts with other employees as appropriate; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING:

For All Civil Divisions and Agencies other than County Service: One year of experience as a skilled automotive repairman; or any equivalent combination of experience and training;

For County Service: Two years of experience as a skilled automotive repairman, or any equivalent combination of experience and training; and possession of a valid driver's license to operate a vehicle in New York.

NOTE: If the position involves the operation of a plow truck, the candidate must have an appropriate license issued by the New York State Department of Motor Vehicles at the time of appointment.

Warren County Civil Service
Amended: 3/19/15
JC: Non- Competitive