

**Deputy Assessor  
Town of Queensbury, Warren County**

The Town of Queensbury is looking for candidates for the position of Deputy Assessor. This is a full time position reporting directly to the assessor.

Brief Job Duties: Assist assessor with all aspects of assessment administration with major concentration on commercial properties including but not limited to conducting field inspections, sketching building permit data, preparing reports, analyzing market trends and determining preliminary valuations. Assisting property owners and responding to inquiries regarding assessments.

Qualifications needed:

High School Diploma or equivalency required. Candidate with a strong background in commercial valuation/commercial construction preferred. Appraising, business or construction management experience, computer skills are a plus. Communication and diplomatic skills are a must.

The Town of Queensbury has approximately 13,500 parcels with major property types being residential, commercial, light industrial and vacant.

Applicant to be hired on a provisional basis - permanent status may be granted after successful completion of civil service exam.

Salary and benefit package are commensurate with experience.

Send resume to by January 21, 2022:

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