

Minutes
NQWWDD#1 Advisory Board Meeting
Thursday, May 4, 2023 6:30 - 7:45

Members Present: Alan Wrigley, Matt O'Hara, Sal Ervolina, Barbara Simms, Len Simms, Phill Mitchell

Others Attending: Eric Murdock, Henry Butkiewicz, Tony Metivier

Attending by Phone: Tony Jackson

Alan called the meeting to order and introduced Eric Murdock, Engineer/Owner of OnSite Engineering Services. Eric and his company have installed many of the ETU's around Dunhams Bay.

INSPECTION PROTOCOL FOR ENHANCED TREATMENT UNITS (ETU's)

Eric briefly summarized his involvement in the Lake George Park Commission inspection program. He will be inspecting ETU's around the lake (approximately 75 systems outside of our District) and submitting his reports to the Commission. His yearly inspection report will satisfy the Park Commission's requirement and since the owner of the ETU pays annually for their inspection, those homeowners are exempt from the \$50 yearly fee levied by the LGPC.

Alan explained that the inspection forms completed by Eric for our District, should be sent to the Town of Queensbury. In addition, our recent legislation requires a "Five Year Maintenance Contract" as well as the yearly inspection report. Eric felt that the yearly inspection report implied that a service contract was in place. Alan also explained that the Town was requiring homeowners in our district to pay for Eric's inspection as well as the Town's fee of \$275.

Eric would be willing to add a couple of items to his inspection checklist in order to document that liquid was flowing into the unit and out of the unit successfully, the two areas of concern for the Town.

Councilman, Tony Metivier listened to the details of the issue and offered to intervene on our behalf. He will be contacting the necessary Town personnel and will be getting back to us with his findings.

INSPECTIONS FOR 2023

Alan chose six properties at random for this year's inspection program which will be handled by Town of Queensbury personnel. A motion was made, seconded, and unanimously passed approving those six choices. Packets will be sent out from the Building and Codes Department and Alan will compose and attach a cover letter. To meet our requirement of having 12 properties inspected each year, six ETU's will also be inspected and reported on. Eric will submit his reports on District properties to the Town.

It was suggested that we notify those homeowners who will be inspected next year.

PUMP-OUTS FOR ETU'S

There are currently no haulers that Eric would recommend for pumping out an ETU. It's a time consuming process that requires some specific techniques. Instructions are available in the unit manual to guide homeowners and pumpers. Eric has a hand-out that he gives homeowners when he decides that a pump-out is necessary.

ROCKHURST UPDATE

Councilman Metivier reported that negotiations are proceeding which would give Rockhurst a community leach field. The Town will soon be ready to have a Map, Plan and Report prepared for the area. Fifty-two parcels will be involved in this project.

FINANCES

The Advisory Board needs to address the financial issues created as we go forward. It will be the topic of our next meeting.

MEETING REMINDERS

Next Advisory Board Meeting - Wednesday, June 7th, 6:30 Supervisor Strough's Conference Room

Annual Meeting - Saturday, July 15th, 10 am Bayside Resort

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UPDATES SINCE THE MAY 4th MEETING

Supervisor Strough approved a plan allowing Eric Murdock's inspection of an ETU to be sufficient documentation for the Town. Eric will add a few items to his checklist that will address concerns raised by Town personnel.

Eric Murdock will submit all his inspection reports for Dunhams Bay to the Advisory Board who will then see that they are filed with the Town.

Six packets and cover letters were sent out on May16th. At this point, none of the six homeowners have contacted the Town regarding their inspection.